1. To receive apologies for absence

The meeting was attended by Cllr. Debbie Hyslop (Chair), Cllr. Michele Bishop (Vice-Chair), Cllr. Elisabeth Harland, Cllr Robin Hyslop, Cllr. Peter North, Cllr. Andrew Brown

Three members of the public were also in attendance.

Apologies were received from Cllr Adam Brewer and Cllr. Liz O’Kane.

1. To receive declarations of interest in items of the agenda and any requests for dispensation

No declarations of interest were received

1. To receive and approve minutes from the Parish Council meeting held on 24 June and 3 August 2021.

The minutes from the Parish Council meeting of 24th June were approved subject to the list of amendments which were read out and agreed by Council. These minutes were duly annotated. The minutes of 9th September were approved and signed. (Proposed Cllr. R Hyslop, Seconder Cllr. E Harland)

1. To report progress on items not on the agenda from the last meeting (information only)

The Council has yet to contact the Emily Long at the National Trust to request that the Chalk stream that runs from Sharrington through Brinton also be included in the River Bure biodiversity project.

1. Chairman’s report on progress following resignation of clerk.

Cllr D Hyslop stated that since the departure of the Clerk, the following had been notified: The Bank, Insurance Company, NNDC Planning & the Norfolk Association of Local Councils (NALC).

1. Update on advertising for new clerk. Agree rates of pay for new clerk.

A job advert has been posted and Role Specification crafted. Currently, only one person had registered interest in the post.

1. Open forum for Public Participation: an opportunity to hear from members of the public, borough councillors and county councillors

Councillor Brown stated that the appraisal of conservation areas in the Glaven Valley, will include Brinton and Sharrington. Parishioners will have the opportunity to comment on the proposals.

A member of the public stated that the Brinton Parish Council websites were confusing as there are two and neither are up to date. The council agreed that they would resolve this.

A member of the public complained that Bale Road has a problem with dips appearing on the road near the layby following pipe flushing and road chippings accumulating in the laybys. The council agreed that they would contact Highways to investigate.

1. To receive updates on other planning matters

PF/21/1723 – Sharrington Strawberries. The council agreed to write to the planning department to determine why the retrospective planning permission approval did not include the council’s request that permitted development rights be removed.

PF/93/0561 – Knockavoe

Cllr Brown gave an update and agreed to continue to pursue. NNDC were requesting a planting license from Highways which may be a way forward. The Parish Council agreed to write if necessary

PF/21/2848 - Retrospective planning permission had been applied for to replace windows & doors at Stone Cottage, Sharrington. The council did not object to this application.

The council agreed to contact the Combined Enforcement department at North Norfolk Council following concerns over farmland being incorporated into a domestic property curtilage.

1. Highways – Response re request for reflective bollards on A148

Cllr D Hyslop reported that Highways did not feel reflective bollards are appropriate for the Bale Rd / A148 junction. They have agreed that to cut back vegetation and refresh the painting of the junction road lines.

1. Village Hall. Agree response to village hall hire agreement.

The council agreed to the sign the revised village hall hire agreement.

1. Finance
	1. The council agreed the payment for grass cutting in Brinton - £105, donation to PCC of £150 and NPTS subscription fees of £40. All cheques signed by Cllrs D Hyslop & E Harland.
	2. The Council discussed the draft budget/anticipated expenditure for 2022 prepared by the Chairman and agreed to increase by a further £500 to cover an increase in the Clerk’s salary and hours. The anticipated expenditure was therefore agreed as £4,556. The Council has a healthy bank balance and to keep the increase in precept to a minimum it was agreed that the precept should be £4,000 for 2022
2. To receive items for the next meeting agenda, date to be arranged at this meeting

No items were received for the next meeting agenda.

The Chairman reported that the next PC meeting will be held on Thursday 6th January 2021 at 7.00pm at Sharrington Village Hall.

There being no further business the meeting ended at 9.15pm.

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Chairman. Date.