(19)

1. Welcome and apologies

The meeting was attended by Cllr. Debbie Hyslop (Chair), Cllr. Michele Bishop (Vice-Chair), Cllr Adam Brewer, Cllr. Elisabeth Harland, Cllr Robin Hyslop, Cllr. Liz O’Kane, Cllr. Peter North.

Seven members of the public were also in attendance.

Apologies were received from Cllr. Andrew Brown.

1. Declarations of interest

None were reported.

1. To receive and approve minutes from the Parish Council meeting held on 24 June 2021

Approval of the minutes from the Parish Council Meeting held on 24th June 2021 was deferred to the next meeting scheduled for 9th September 2021. All members of the council had only received the minutes on the day of the meeting and not within the statutory 28 days as requested. It was therefore felt they had not had enough time to review and agree the minutes. It was agreed, however, to redact the personal statement regarding the previous clerk.

It is noted that the Clerk declined to send the draft minutes to prevent amendments being requested by the Chair. In response, the chair stated that her approach was to collaborate with the Clerk in order to ensure the draft minute fully captured key points and decisions and to negate inaccuracies.

1. Matters arising from the minutes

Louise Stevens raised an issue with the decision to enable Councillors to have view-only access to on-line banking. The Clerk felt that this could lead to financial irregularities due to the Chair being able to make payments from the account. In her response, the chair confirmed that there was no possibility of transactions taking place online as her access was view only as agreed at the previous meeting.  To allow Councillors to view transactions and balances require different forms to be completed, depending on whether the Councillors were signatories or not.

1. Public participation, if required

 A member of the public raised a concern that he had not observed the Clerk recording any of the details of the discussions of the meeting. He wanted it to be recorded that no records of this meeting were being accurately recorded by the Clerk.

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A member of the public stated that people living in the parish expected good custodianship and thanked the councillors for their hard work.

A member of the public stated her support, in principle, for the Strawberry Fields planning application (PF/21/1723) but had concerns on the impact on local traffic and safety due to parking off-site.

1. Planning – to include the Strawberry Field and any updates received on other planning matters

(PF/21/1723) - Strawberry Fields: Mrs Hyslop stated that a letter sent to the District Council regarding this application was not the response agreed by the Council at the last meeting.  The Chairman had asked for a draft before dispatch to the NNDC but nothing was sent to Councillors before dispatch.

A revised letter was circulated and agreed. The council objects to the current plans on the grounds of safety due to the impact of the development on local traffic. The Chair agreed to send the revised letter to NNDC planning department and to Duncan Baker, MP for North Norfolk.

No other planning matters were discussed.

1. Resolution to deal with a council matter in confidence

The Council agreed to instruct Di Dann to conduct an internal audit and review previous year's accounts.

It should be recorded that at the conclusion of this meeting Louise Stevens, who had been employed as Parish Council Clerk since 01 January 2021 offered her resignation with seven days’ notice.

1. Date of next meeting

The Chairman reported that the next PC meeting will be held on Thursday 9th September 2021 at 7.00pm at Sharrington Village Hall.

There being no further business the meeting ended at 9.00pm.

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Chairman. Date.