**BRINTON PARISH COUNCIL**

**Members of the Council**

You are summoned to attend a meeting of Brinton Parish Council in Sharrington Village Hall

 on Thursday 3rd March 2022 at 7pm

S. H. Hayden - Locum Clerk

22nd February 2022

The Public are welcome to attend this Parish Council Meeting

Coronavirus – please wear masks until seated – hand sanitiser available

AGENDA

1. To consider and accept apologies for absence

2. To receive any declaration of interest and any dispensations of disclosable pecuniary interests

3. To approve the minutes of the meeting held on 6th January 2022

4. Matters arising from those minutes

5. To receive reports from County and District Councillors

6. Public questions, comments or representations

7. Planning

7.1 To discuss and make observations on any applications received after the date of this Agenda

7.2 Update on other applications:

 *PF/21/3266 First floor side and rear extensions with rear balconies – Bramblings, The Street, Sharrington,*

 *PF/21/3349 Single-story front and side extensions to dwelling - Hill Farm House, Swans Croft Lane, Brinton, NR24 2QW*

 *NP/21/3040 Prior Notification of proposed erection of building for agricultural use – Sharrington Strawberries, Holt Road, Sharrington, NR24 2PH*

 *PF/21/3040 Single storey rear extension, front porch, demolition of attached garage and erection of detached double garage to front of dwelling, vertical timber boarding over external brickwork, replacement roof covering and replacement windows, new vehicle access and driveway Rovale, Thornage Road, Sharrington, NR25 2PN*

 *PF/20/1278 Removal of Condition 3 (hedge retention) of planning permission PF/93/0561 to regularise position following removal of hedge – Knockavoe, Sharrington*

7.3 Enforcement Matters

 7.3.1 Update - *Valley View, Brinton Road, Sharrington*

7.3.2 To discuss any action – *Primrose Grove, Thornage Road, Sharrington*

8. Finance and Regulatory

8.1 To receive [reconstituted] balance sheet and report on bank reconciliation

8.2 To approve any payments

8.3 To adopt Parish Council Policies and Document [as drafts on website]

8.4 Annual Governance and Accountability Return 2020-21 [Documents previously circulated]

 8.4.1 To receive the Annual Internal Audit Report 2020-21

 8.4.2 To approve section 1 Annual Governance Statement

 8.4.3 To approve section 2 Accounting Statements

9. To deal with any correspondence

10. Matters for information only or next Agenda

11. To arrange date of next meeting

12. Resolution to close the meeting to the press and public under the Public Bodies (Admission to Meetings) Act 1960 to deal with item 13.1 and 13.2

13.1 To formally approve letter of appointment for Locum Clerk and review any applications for clerk vacancy

13.2 Update on Parish Council documents held by previous clerk