**BRINTON PARISH COUNCIL**

Meeting Notice and Summons

Notice is given to the public and Councillors of the Parish Council are summoned to attend a Parish Council Meeting of Brinton Parish Council in Sharrington Village Hall on Thursday 23rd November 2023 at 7.00pm

S.H. Hayden

Locum Clerk

15th November 2023

Members of the Public are welcome to attend this Parish Council meeting

**AGENDA**

1. To receive apologies for absence

2. Declarations of Interest and any dispensations of disclosable pecuniary interests

3. Public questions, comments or representations

 *(on matters connected with this Agenda)*

4. Approval of amended draft Minutes of Meeting of 7th September 2023

5. Matters arising from those minutes

6. Approval of Minutes of Extraordinary Meeting of 23rd October 2023

7. Matters arising from those minutes

8. To receive reports from District Councillor and County Councillor

9. Planning

 9.1 To discuss and make observations on any applications received after the date of this Agenda

 9.2 Update on applications:

 PF/23/1840 – Conversion of agricultural building to single dwelling; associated external alterations at land adjacent to Mayflower Cottage, Sharrington Road, Brinton

 PF/23/1352 Erection of single-storey detached agricultural workers dwelling and detached agricultural storage barn – Land west of Michael House, Bale Road, Sharrington

 9.3 Update on Glaven Valley Conservation Area Appraisal

9.4 Update on any enforcement matters

10. Highway matters for reporting

11. Finance and Regulatory

 11.1 To receive balance sheet and report on bank reconciliation

 11.2 To approve List of Payments

 11.3 To discuss Budget for 2024-25 and agree precept

12. To discuss forward maintenance of the village milestone situated on the A148 and agree any action

13. To discuss and agree councillor training

14. To deal with any correspondence

15. Matters for information only or next agenda

16. To agree date of next meeting

17. Resolution to close the meeting to the press and public under the Public Bodies Admission to Meeting Act 1960 s.1.2 to discuss item 18

18. Clerk Vacancy

 18.1 To agree terms for employing locum clerk

 18.2 To review any applications for vacancy