**BRINTON PARISH COUNCIL**

**Meeting Notice and Summons**

Notice is given to the public and Councillors of the Parish Council are summoned to attend a Parish Council Meeting of Brinton Parish Council in Sharrington Village Hall on Thursday 4th April 2024 at 7.00pm

L. J. Jennings Parish Clerk

27th March 2024

Members of the Public are welcome to attend this Parish Council meeting

Please note that although the Parish Council does not officially record the meeting, recording of the meeting may take place as a right. If you intend to record the meeting, please advise the Clerk or Chair prior to the start of the meeting.

**AGENDA**

1. To receive apologies for absence

2. Declarations of Interest and any dispensations of disclosable pecuniary interests

3. Public questions, comments or representations *(on matters connected with this Agenda)*

5. Approval of draft Minutes of the Meeting of 25th January 2024

6. Matters arising from those minutes

6.1 To receive an update on the maintenance of the village milestone situated on the A148 and agree any action.

6.2 To receive an update on the drainage at Jubilee Corner and an update on Highways issues.

7. To receive reports from District Councillor and County Councillor

8. Planning

8.1 To discuss and make observations on any applications received:

PF/24/0388 -  Installation of solar panels on roof of detached garage to The Village Hall, The Street, Sharrington, Melton Constable NR24 2AB

8.2 Update on applications:

PF/24/0286 – Installation of ground mounted solar PV system in garden to Hill Farmhouse, Swans Croft Lane, Brinton, Melton Constable NR24 2QW

PF/23/1840 - Conversion of agricultural building to single dwelling; associated external alterations to land Adjacent to Mayflower Cottage Sharrington Road Brinton Melton Constable NR24 2QG

9. Finance

9.1 To receive balance sheet and report on bank reconciliation

9.2 To approve list of payments

9.2a) Norfolk Parish Training & Support – Clerk Year End Finance £60.00

9.2b) SLCC AGM & Training Day £10

9.2c) Sure Computers – Wireless Desktop keyboard and mouse £34.00

9.2d) Norfolk Parish Training & Support – Annual subscription £65.00

9.2e) Clerks salary £546.00 + £6.00 per week for 9 weeks working from home payment £54.00. Total due to Clerk £600.00.

9.3 To receive the Internal Audit report for financial year 2023/2024

10. To discuss the purchase of daffodil bulbs to be planted around the village of Sharrington.

11. To receive an update on any matters arising from the Open Evening.

12. District Cllr. Brown to speak on the issue of exception/affordable housing.

13. To deal with any correspondence

13.1 Defence Employee Recognition Scheme (DER’s) Gold Award – North Norfolk District Council

14. Matters for information only or next agenda

15. To agree date of and to discuss the next meeting