

MINUTES OF THE PARISH COUNCIL MEETING OF BRINTON PARISH COUNCIL

Held on Thursday 13th July 2023 at 7.00pm in Sharrington Village Hall

Present: Cllr D Hyslop (Chair), Cllr R Hyslop, Cllr E O’Kane, Cllr C Rivett, Cllr M Bishop (Vice Chair), Cllr P North and Cllr Andrew Brown – NNDC Councillor

Attendance: Karen Orgill – Parish Clerk
20 members of the public

The meeting was opened at 7.05pm by Cllr D Hyslop (Chair) who welcomed all to the meeting.

1. To Receive and Consider Apologies for Absence – none received
2. To Receive Declarations of interest and request dispensations of disclosable pecuniary interests by Councillors in any of the agenda items listed.
Cllr C Rivett declared an interest in item 7.1
3. To approve the minutes of the meeting held on 18th May 2023.
These were proposed by Cllr E O’Kane, and seconded by Cllr M Bishop and were duly approved and signed by the Chair.
4. Matters arising from those minutes
Cllr P North thanked the parish clerk for forwarding the email from the Department of Health and Social Care regarding registering an expression of interest for a new defibrillator, but thought the best way forward was fund raising within each village.
5. To receive reports from County and District Councillors
Cllr A Brown had sent his report which was duly circulated before the meeting and will be annexed to the minutes and placed on the website. Cllr A Brown also reiterated that due to such good responses the Conservation and Design Team have engaged Purcell Consultants to revise the draft appraisal again (now on its 8th edition) for the Glaven Valley Rural Conservation Area Appraisal and previous responders to the last consultation will be contacted in August/September for a final view of the document.
Cllr A Brown also informed the meeting that complaints had been received regarding a car parked in a dugout next to the A148 layby and he raised concerns about the dangers of pulling in and out of the dugout and no consent had been given by NNDC’s Planning Team.
6. Public questions, comments, or representations for items not related to item 7. Planning.
A parishioner informed the meeting that the Lynx newsletter was delivered to properties within Sharrington with extra copies left in the church and asked if a donation could be given to Briston and District News which is delivered to properties within Brinton.
Another parishioner queried why an ex-councillor is not being co-opted and the Chair explained that the new co-option policy required adoption tonight and then the vacancy, which is open to all, will be advertised shortly for co-option to take place in September. The parishioner thanked all councillors in Sharrington and Brinton and requested that the new councillor be aware of both villages and their needs.

The parishioner who is working on the fund raising for the defibrillator in Sharrington informed the meeting that a public meeting had taken place and the grant application to NNDC Sustainability Fund will be made at the end of July and they had expressed their interest in the government grant (Department of Health and Social Care). A flyer will be posted around the village informing parishioners of the 'Just Giving Site' which is also now part of Sharrington Village Hall website, along with different fundraising events. Sharrington Village Hall will arrange for a letter to be sent to the parish clerk confirming repayment of the donation should the defibrillator not be purchased. A parishioner informed the meeting of damage to the end pillar of the brick and flint wall on Hall Lane and expressed concern about heavy vehicles driving through Sharrington when the lanes were not built for such heavy vehicles, he asked Cllr A Brown what could be done. Cllr A Brown informed the meeting that it is a NCC Highway issue and recommended that a body of evidence with times, dates and photos be put together so Cllr A Brown could work with Duncan Baker MP. It would require a Road Traffic Regulation Order which are expensive and would require a contribution from the parish council.

Cllr C Rivett left the meeting and building at this point.

The parishioner whose planning application is listed as item 7.1 explained to the meeting that having given due consideration to comments that were made by the parish council and parishioners, the new planning application combines both the barn and house in one application, the barn being a much smaller building now. The access onto Bale Road has been moved to an existing entrance off the Sharrington/Brinton Road which is not in the conservation area and planting of new hedging on the southern boundary, as recommended by the RSPB will be birch, crab apple and rowans providing food for birds, flowers for pollen collectors and habitats for a host of insects. The Ecology Report is posted on NNDC's Planning website. The applicant also highlighted that regarding H05 they have compiled a comprehensive report using organisations such as UK Welfare Farmed Animals regulations, The European Councils Animal recommendations, Red Tractor Assured Pig standards and The SMO Labour requirement system and he hoped that the proposals addressed the concerns of the parish council and parishioners.

The Chairman asked the applicant what the barn was to be used for and was informed that the usage was for storage and the field would remain arable. Regarding the planning statement that the building on Bale Road would future proof the farm for the applicants descendants even if the tenancy were to cease and how the 28 acres would sustain the family, the applicant responded that it would act as a smallholding.

Concern was raised by some parishioners that a precedent would be set for further buildings if this application was permitted. A question was asked as to clarification as to whether the agricultural restriction could be lifted if the tenancy fell away. A point was raised that the local estate was letting property to local tenants/workers and that local people should be supported.

A parishioner who lives next to the property said that now the revised plans had been submitted, they were happy with the size of the property. Further support for the revised planning application and the farm was given by another neighbour present in the meeting.

Two parishioners raised their concerns that the application would affect the Conservation area. Concern was expressed that the issues of concern for the application in 2018 and previously this year were relevant to this application.

One parishioner asked for clarification as to whether the proposed site was in the conservation area because if not, then they couldn't see a problem. Discussion was held on the relevance of the Conservation Area. Cllr Andrew Brown offered some clarification and informed the meeting that the planning application will fall within the Conservation Area. The governing criteria is that the application has to comply with planning policies set by NNDC. The policies they have to comply with are SS1, SS2 and HO5. That development outside the boundary settlement boundary is deemed to be in the countryside. The application also has to satisfy the agricultural workers requirement. The applicant has stated he intends to continue working which wasn't the case in 2018/20, which is where Ho5 is relevant. Cllr Brown informed the meeting that he was neutral on this issue and had not yet decided his view and would wait until more information was available.

7. Planning

7.1 To consider plans at the time of publishing:

PF/23/1352 Erection of single-storey detached agricultural workers dwelling and detached agricultural storage barn – Land west of Michael House, Bale Road, Sharrington

The Chairman summarised some of what had been said and gave a brief history of the site. Having seen the previous 2 applications, the applicant had made some changes to this new planning application, but the main difficulty is that it is against a number of policies and the Council was required to view the application against policy. This is the third time in 5 years that an application had been received for this site and the Parish Council had objected on the previous occasions. The site remains the same. The Chairman reminded the Council that they had approved the final conservation and management appraisal, now adopted by NNDC, which forms the framework against which applications are considered. The document reinforced the importance of Sharrington as a Conservation village and highlights the importance that the arable fields play in the character, settlement structure and appearance of the village. Two parish councillors visited the site and one councillor explained that the proposal was for a timber-frames kit house which was sustainable and energy efficient, the access had been revised and would not be visible from Bale Road plus it was supporting 3 generations of farmers

A vote was carried out: The resolution was to object to the application The Chairman agreed to send out the draft objection before it is sent to NNDC's Planning Department, a copy of which will be annexed to the minutes and placed on the website.

Cllr C Rivett returned to the meeting at 8.50pm

7.2 To consider plans since publication of agenda: None

7.3 To consider outcomes of planning – approved/withdrawn by the District Council:

PF/23/0880 Replacement of existing conservatory with single storey extension, addition of dormer window on front and rear elevation, alterations to windows and addition of render to whole dwelling – The Garden House, Holt Road, Brinton. Decision: Approve 7th June 2023. Noted at the meeting.

7.4 To consider any Enforcement Matters and since publication of the agenda:

PF/20/1278 and PF/93/0561 Knockovoe, New Road, Sharrington – Update on hedge

Cllr D Hyslop informed the meeting that the breach of planning for Knockovoe, New Road, did state that a new hedge should be replanted, which hasn't happened, and a proposal was agreed by the council to write to the Enforcement Officer.

8. Finance and Regulatory

8.1 To approve any payments for July and August 2023

Payments for Brinton and Sharrington PC Meeting - 13th July 2023					
Chq No.	Supplier/individual name	Net	Vat	Gross	Notes
10485	Brinton St. Andrew's PCC	250.00	0.00	250.00	Minute no. 10.4 4/23
10486	NPTS - Internal Audit 2022/23	35.00	0.00	35.00	
10487/8	Karen Orgill - July Salary/HMRC PAYE	224.81	0.00	224.81	
10489/90	Karen Orgill - August Salary/HMRC PAYE	224.81	0.00	224.81	
10491	Sharrington Village Hall - Defib donation	100.00	0.00	100.00	
10492	Local Lynx paper for Sharrington	25.00	0.00	25.00	
10493	Briston and District News for Brinton	25.00	0.00	25.00	
	Totals	884.62	0.00	884.62	

8.2 To receive list of actuals against budget, balance sheet, bank reconciliation and explanation of variances up to 13th July 2023. The report was duly circulated before the meeting. Cllr M Bishop carried out her Internal Auditors check on payments made by cheques: 010469, 010473, 010475, 010479 and 010482 and found invoices matched the cheques written and all accounted for.

8.3 To adopt Parish Council Policies

8.2.1 To approve and adopt the Standing Orders for Brinton Parish Council. The Chairman proposed an addition to section 3.p to include 'or named ballot'. A unanimous decision was given, and the parish clerk was asked to make the alteration. The policy was duly adopted.

8.2.2 To approve and adopt the Financial Regulations for Brinton Parish Council – All agreed and the policy was duly adopted.

8.2.3 To approve and adopt the Co-option Policy - All agreed and the policy was duly adopted. The parish clerk was asked to prepare the advertisement and post it on the parish website and noticeboards.

8.4 To receive the review of all signed Minutes – to be carried over to September's meeting

8.5 To consider and agree training and refresher courses on Being a Parish Councillor. The parish clerk informed the meeting that NPTS training could take place either; in person for one day at £52 each, via Zoom over 2 nights at £44 each or held all together and tailored to Brinton and Sharrington PC's requirement at £295. All councillors agreed that they would prefer to be trained together but to wait until the co-option had taken place at September's parish council meeting.

9. In memory of Brinton Parish Council's previous clerk and decision on card and flowers. The Chairman informed the meeting of the sad passing of Anthony Hayward who had been their parish clerk for 27 years and unfortunately being out of the country at the time, she couldn't attend the funeral. It was agreed that the councillors and ex-councillors would personally pay for flowers and a card, and the Chairman would take them to Anthony's widow.

10. Car parking at Sharrington Strawberries – The parish clerk handed the Chairman all correspondence regarding car parking issues at Sharrington Strawberries. Cllr R Hyslop explained he had taken photos showing that cars were parking on the access road and not driving into the car park, parking on the access road was restricting drivers vision to those entering and exiting the site. The Chairman said she would contact NCC's Highways Engineer to see what help they could give.

11. To receive an update regarding the defibrillator for Brinton village and Sharrington village.
Cllr M Bishop informed the meeting that The Friends of Brinton were fully funding their new defibrillator.
It was agreed that as soon as the grant application had been made, the parish clerk will post the cheque.
12. To deal with any correspondence
 - 12.1 Local Lynx paper – request for contribution – a decision was made that a cheque for £25.00 will be made to the local Lynx paper and a decision was made that a cheque for £25.00 will be made to Brinton and District News for Brinton.
 - 12.2 NCC's Parish Partnership 2024/25 – noted at the meeting
13. To receive items for next Agenda
 - 13.1 FOI Publication Scheme
 - 13.2 Revised Risk management Scheme
 - 13.3 Update on Jubilee Corner
14. The next meeting of Brinton Parish Council meeting will be held on Thursday 7th September 2023

Resolution to close the meeting to the press and public under the Public Bodies (Admission to Meetings) Act 1960 to deal with item

15. Parish Clerk's Hours – it was agreed to pay the parish clerks overtime.

There being no further business the meeting ended at 9.25pm