**BRINTON PARISH COUNCIL**

**Members of the Council**

You are summoned to attend the Annual Meeting of Brinton Parish Council in Sharrington Village Hall

 on Thursday 19th May 2022 at 7.30pm

S. H. Hayden - Locum Clerk

10th May 2022

 The Public are welcome to attend this Parish Council Meeting

AGENDA

1. To elect the Chairman of the Council followed by signing of Acceptance of Office

2. To elect the Vice Chairman

3. To consider and accept apologies for absence

4. To receive any declarations of interest and agree any dispensations of disclosable pecuniary interests

5. To approve the minutes of the meeting held on 3rd March 2022

6. Matters arising from those minutes

7. To receive reports from County and District Councillors

8. Public questions, comments or representations

9. Planning

9.1 To discuss and make observations on any applications received after the date of this Agenda

9.2 Update on other applications:

 *PF/21/3266 First floor side and rear extensions with rear balconies – Bramblings, The Street, Sharrington,*

 *PF/21/3040 Single storey rear extension, front porch, demolition of attached garage and erection of detached double garage to front of dwelling, vertical timber boarding over external brickwork, replacement roof covering and replacement windows, new vehicle access and driveway Rovale, Thornage Road, Sharrington, NR25 2PN*

 *PF/20/1278 Removal of Condition 3 (hedge retention) of planning permission PF/93/0561 to regularise position following removal of hedge – Knockavoe, Sharrington*

9.3 Enforcement Matters

 9.3.1 Update - *Valley View, Brinton Road, Sharrington*

9.3.2 Update – *Primrose Grove, Thornage Road, Sharrington*

10. Finance and Regulatory

10.1 To review the Parish Council’s insurance policy and approve payment of premium

10.2 To consider donation to Friends of Brinton for purchase of noticeboard

10.3 To approve any payments

10.4 To adopt Parish Council Policies and Document [as drafts on website]

10.5 To receive list of actuals against budget, balance sheet, bank reconciliation and explanation of variances, all to 31.3.22

10.6 Annual Governance and Accountability Return 2021-22

 10.6.1 To receive the Annual Internal Audit Report 2021-22

 10.6.2 To approve section 1 Annual Governance Statement

 10.6.3 To approve section 2 Accounting Statements

11. To deal with any correspondence

12. Matters for information only or next Agenda

13. To arrange date of next meeting

14. Resolution to close the meeting to the press and public under the Public Bodies (Admission to Meetings) Act 1960 to deal with items 14.1 and 14.2

14.1 Review any applications for clerk vacancy

14.2 Update on Parish Council documents held by previous clerk